Contents

6    Annual Report Narrative
8    Reference Services
8    Donors List
9    Documentation and Acquisitions
10   Reprographic Services
11   Paper Conservation
12   Audio
12   Indus Research Centre
13   Lectures / Seminars / Exhibitions
16   Human Resources
17   Audited Financial Reports
Main Objectives of the Trust

The Roja Muthiah Research Library Trust endeavors to:

- undertake and enable development of research libraries and archives relating to south Indian studies in order to serve the needs of scholars;
- preserve and conserve documents of value for research;
- gather and generate knowledge about libraries and archives;
- disseminate that knowledge;
- train librarians and archivists;
- engage in international collaborative efforts for the betterment of services to readers; and
- engage in research in the areas of humanities and social sciences.

The Roja Muthiah Research Library Trust’s principle current objectives are maintenance and development of the Roja Muthiah Research Library and affiliated bodies such as the Indus Research Centre.
We acknowledge with gratitude the support of

AMM Foundation
Chatnath Trust
Centre for Indian Knowledge Systems
Mrs. Mina Swaminathan
Mylapore Times
Pari Washington Company
Mrs. S. Sathyabhamma
Mr. K. Subramanian
Late. Mr. K. R. V. Subrahmanian
Mr. P. Venketeswaran

And all the donors who have generously supported the library
Annual Report Narrative

In 2015-16 Roja Muthiah Research Library (RMRL) added a new facility to its infrastructure. With the funds received from the Navajbai Ratan Tata Trust, a full fledged paper conservation studio was setup. Rare imprints from RMRL are conserved through this project. For the first time in India a nitrogen disinfection system has been installed. I hope this project will become a model to undertake conservation work for printed material in a tropical country like India.

As part of digitization of endangered material for the Endangered Archives Programme (EAP), RMRL has been digitizing rare imprints from various parts of south India. We expect more work to be done through such collaborations in future.

As part of audio archiving, RMRL digitized a private collection that belongs to late Mr. K. R. V. Subrahmanian. In addition to the donation of the spools, Mr. Subrahmanian also funded to digitize them. Unfortunately, Mr. Subrahmanian passed away just after hearing that his collection has been digitized and have found a permanent home.

Roja Muthiah Research Library has been invited to be part of the Open Archives Initiative in SAMP, USA. University of Chicago, University of Texas, University of Berkley and few other universities in America, Madan Puraskar Pusthakalaya, Nepal, Center for Studies in Social Sciences, Calcutta are a few other members. Through this project RMRL hopes to take part in the global effort in documentation and preservation.

I am thankful to all the donors who donated generously last year, both for corpus and other activities. As in the past, many people have donated books and periodical issues. As space has become a constraint to archive all the material RMRL has been sending appeals to
philanthropists to support is in optimizing space by way of purchasing compact shelves. RMRL is looking forward for the approval from the School Education department for the expansion of Library building with the funds allocated by Prof. M. S. Swaminathan through MPLAD scheme. The expansion will solve a major part of the space issue.

We are also very happy to announce the graduation of its first Ph. D. scholar. Mr. C. Subramanian at the Indus Research Centre in RMRL has been awarded the Ph. D. from the University of Madras. We hope more research will be carried over at RMRL and RMRL shall become an affiliating body for research in future.

G. Sundar  
Executive Trustee  
June 2016
Reference Services

290 new scholars have used RMRL collection this year. A total of 1,471 visits were made by all the scholars for their research work during this year. As in the past, M.Phil. and Ph.D. scholars as well as writers, freelance researchers and journalists have used the collection. 4,477 books and 5,185 periodicals have been put to use multiple times. Many scholars have received support over the telephone. Many scholars started using the online catalogue provided in our website www.rmrl.in in addition to accessing the catalogue searching facility available in the Library premise.

Donors List*

Individuals

Anaimuttu, V
Balamurugan, Palani
Balasundaram, S
Dinakaran, A
Jayalakshmi, N
Kanakalatha Mukund
Karuppan Chetti
Kirusnamurtti, Vai
Lakshmipatty, Pc
Muthiah, A. C
Nandakumar Joshi, R (late)
Nattharsa, H. M
Radha/KRV Subrahmanian (late)
Ravi Subramaniyam
Sembai Xavier
Sumathi Ramaswami

Annamalai, C
Balasubramaniam, T. R
Baskaran, S. T
Hariharan, E. S
Jayanthi AL. S. Kannappan
Kandasamy, Sa
Kesavan
Lakshmi Vijayakumar
Mohana Sundaram, Ira
Muthiah, S
Narasiah, K. R. A
Padmanaba Iyer
Radhakrishnan, K. S
Sathya Bama
Stalin, K
Venkatachalapathy, A. R

Institutions & Publishers

Centre for Indian Knowledge Systems
Consumers Association of India
Parati Puttakalayam
Tamilman Patippakam

* This list provides the names of donors who have donated more than 10 times of print or audio records
Documentation and Acquisitions

RMRL database on books has crossed one lakh entries this year. This has become possible by the generous donation of books donated by scholars, well-wishers and publishers. 5398 books were added in RMRL’s collection this year. As on March end 1,03,120 entries were in the database. Language-wise and year-wise breakup of the books are given below:

Cataloguing of Dr. Mu. Arunachalam’s collection has been completed this year. This collection comprises of 9145 books and few periodicals titles. Out of 9145 books, 7785 are Tamil books, 1323 are English books and 37 other language books. An analysis of this collection is given below:

**Mu. Arunachalam Collection - An Analysis**

<table>
<thead>
<tr>
<th>Year</th>
<th>Books</th>
<th>Identical books</th>
<th>Other editions</th>
<th>Unique books</th>
</tr>
</thead>
<tbody>
<tr>
<td>1812-1899</td>
<td>667</td>
<td>183</td>
<td>76</td>
<td>408</td>
</tr>
<tr>
<td>1900-1940</td>
<td>2647</td>
<td>1036</td>
<td>223</td>
<td>138</td>
</tr>
<tr>
<td>1941-1960</td>
<td>2887</td>
<td>1112</td>
<td>326</td>
<td>1449</td>
</tr>
<tr>
<td>1961-1980</td>
<td>2237</td>
<td>752</td>
<td>165</td>
<td>1320</td>
</tr>
<tr>
<td>1981-2004</td>
<td>707</td>
<td>288</td>
<td>47</td>
<td>372</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>9145</td>
<td>3371</td>
<td>837</td>
<td>4937</td>
</tr>
</tbody>
</table>
The entire collection of thesis/dissertations at RMRL was catalogued this year. These were received as donation few years back. Thanks to the volunteers for helping in cataloguing them. There were 1811 items out of which 1582 are post-graduate thesis, 172 are MPhil and 57 are Ph.D dissertations. The subject covers Tamil, politics, sociology, library science and psychology. Psychology and library science constitute major portion in the thesis collection.

**Reprographics Services**

90% of digitization of Kannada books for the Endangered Archives Project has been completed this year. Through this project the Library has preserved most important rare Kannada imprints. A copy of the books have also been given to the holding libraries. The project is planned to be completed in couple of months.

Apart from Kannada, the Library preserved Bengali periodical “Amuk” & Telugu periodical “Kranti” through digitization. These projects were funded by South Asia Materials Project. A total of 14,400 pages have been preserved through these projects.

RMRL digitized the complete back issues of periodicals of the Press Institute of India namely Grass roots, Vidura and RIND survey this year. RMRL is also planning to take up such digitization work in future thus preserving important publications of private institutions.
With the fund received from Navajbai Ratan Tata Trust for the major paper conservation project a full fledged conservation studio was setup at RMRL this year. Equipments such as nitrogen disinfection system, leaf casting machine and tools to undertake this paper conservation programme were purchased from Europe. With the conservation studio in place processes for carrying this work for Indian condition were experimented and developed. In the first year around 30,000 pages from the carefully selected list of books from RMRL collection have been conserved.
Audio

Digitization of audio material donated by Late. Mr. K. R. V. Subrahmanian, Mumbai has been completed this year. A total of 127 spool tapes of various dimensions such as 5, 5 3/4, 7 and 10 inches have been digitized and its digital copy has been sent to his son Mr. Ramesh in a Hard disc drive. The collection comprises of recording of the concert of Carnatic music, Hindustani and radio programme on Carnatic music.


Documentation of RMRL’s gramophone collection has been resumed this year, which was stalled earlier because of the insufficient human resources.

Indus Research Centre

During 2015-16 the Indus Research Centre (IRC) did not attract any new research projects or funding. Mr. C Subramanian, research fellow at IRC has completed his Ph.D thesis “Comparative Study on Indus Concordance”. IRC is continuing its collaborations with the Institute of Mathematical Sciences in the area of Indus text analysis, specifically in the area of text segmentation. IRC is working on Mr. R. Balakrishnan’s Tamil book “இந்து சோக வயசு கொண்டாட்டம்” which is based on his paper “The High-West and Low-East: Dicotomy of the Indus Layout”. 

Mr.Sundar and Sureshbabu in LoC, USA
Lectures / Seminars / Exhibitions

RMRL Lecture Series / Endowment lecture

Prof. M. Anandakrishnan Endowment Lecture series

23 April 2015: Writer Sa. Kandasamy delivered his lecture in the title “உடன் புகழ்”.

20 June 2015: Mr. T. S. Subramanian delivered his lecture “Recent Excavations at the Harappan sites in India and their significance”.

14 August 2015: Dr. Sethuraman Suresh delivered his lecture in the title “Ceramics and Celts - Stone Age Settlements in Chennai”.

Dr. Suresh delivering a lecture

17 August 2015: Mr. S. Theodore Baskaran delivered his lecture “Early Tamil Cinema and the Devadasi tradition”.

Mr. Theodore Baskaran delivering lecture

20 August 2015: Mr. R. V. Rajan delivered his lecture “The journalist who became a Consumer Activist”.

18 January 2016: Mr. Vikram Raghavan delivered his lecture “Granville Austin and the making of India’s constitution”

Mr. Vikram Raghavan delivering lecture
11 March 2016: Mr. Siddharth Raja delivered his lecture on “The ‘Lost’ Bengali – Sir Albion Banerji (formerly, Dewan of Mysore (1922-26)) and the shaping of relations between the princely state of Mysore and the Madras presidency”.

Dr. Gift Siromoney Endowment Lecture

8 January 2016: Prof. K. Rajan delivered his lecture “Early writing system: Some issues and interpretations”.

Prof. V. Arasu Endowment conference and lecture

As part of Prof. V. Arasu Endowment an one day conference was organized on early Tamil editions. The following papers were read in the conference.

- Mr. Vikram Raghavan
- Dr. Gift Siromoney
- Prof. K. Rajan
- Prof. V. Arasu
- Prof. Vijayavenugopal
- Mr. S. Narayanan
- Mr. S. Narayanan

A special lecture “சைனியம் குடும்ப மாணவர் முன்னணி - மருந்துதல்” delivered by Prof. Vijayavenugopal was arranged as part of the seminar.
Centenary celebration

Centenary anniversary of author Krithika was celebrated in the Library as “நாளன்று மற்றும் நாளிஹீர்கள்: கருப்பு நான்கில் கதை கலை கனவு தமிழின்”. Mr. A. S. Panneerselvan moderated the event. Dr. Mangai, Dr. Perundevi, Mr. K. R. A. Narasiah and Ms. Nirmala spoken about writer Krithika in the event.

Exhibition

On the eve of the Madras week, the exhibition “History through Invitations” was organized. This was curated with the invitation collection of Mr. Sayeed Cassim & his family.

visitors at the Exhibition
Board of Trustees

Uma Narayanan, Social Work, Chennai
S. Muthiah, History, Heritage Conservation, Chennai
M. V. Subbiah, Industry, Chennai
S. Theodore Baskaran, Cinema, Wildlife, Bangalore
Prof. M. Anandakrishnan, Education, Chennai
Ramani Natarajan, Law, Chennai
G. Sundar, Library & Archives, Chennai

Consultants

Dr. R. Balakrishnan, IAS
Honorary Consultant, Indus Research Centre
Moses Gladson, Design Consultants

Staff

G. Sundar, Director
G. C. Suresh Babu, Technical Officer
S. Muthu Malathi, Technical Officer
A. Sathiyamurthy, Conservationist
R. Prakash, Assistant Director
M. Manikanda Subbu, Development Executive
E. K. Mohan, Conservationist
M. Ravi, Technical Assistant

Research Fellow

C. Subramanian, Indus Research Centre
Audit Report under section 12A(b) of the Income-tax Act, 1961, in the case of charitable or religious trusts or institutions

We have examined the Balance Sheet of Roja Muthiah Research Library Trust as at 31st March, 2015 and the Income & Expenditure Account for the year ended on that date which are in agreement with the books of account maintained by the said trust.

We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purposes of the audit. In our opinion, proper books of account have been kept by the head office of the above named trust so far as appears from our examination of the books.

In our opinion and to the best of our information, and according to information given to us, the said accounts give a true and fair view –

(i) in the case of the Balance Sheet, of the state of affairs of the above named trust as at 31st March, 2015

(ii) in the case of the Income & Expenditure account, of the excess of income over expenditure of its accounting period ending 31st March, 2015

for Bhaskaran & Ramesh
Chartered Accountants

Chennai
29 August 2016

A Bhaskaran
Partner
### Balance Sheet as at 31.03.2016

<table>
<thead>
<tr>
<th>Particulars</th>
<th>31.03.2016</th>
<th>31.03.2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rs.</td>
<td>Rs.</td>
</tr>
<tr>
<td><strong>SOURCES OF FUNDS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Fund</td>
<td>46,653,035</td>
<td>36,688,431</td>
</tr>
<tr>
<td>Endowment Fund</td>
<td>768,150</td>
<td>768,150</td>
</tr>
<tr>
<td></td>
<td><strong>47,421,185</strong></td>
<td><strong>37,456,581</strong></td>
</tr>
<tr>
<td><strong>APPLICATION OF FUNDS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fixed Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Gross block</td>
<td>41,432,933</td>
<td>30,330,971</td>
</tr>
<tr>
<td>Less: Depreciation</td>
<td>5,106,978</td>
<td>3,540,100</td>
</tr>
<tr>
<td>Net block</td>
<td>36,325,955</td>
<td>26,790,871</td>
</tr>
<tr>
<td>Current Assets, Loans &amp; Advances</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accounts receivable</td>
<td></td>
<td>592,657</td>
</tr>
<tr>
<td>Cash and Bank balances</td>
<td>11,853,381</td>
<td>20,022,276</td>
</tr>
<tr>
<td>Interest accrued on Deposits</td>
<td>135,347</td>
<td>117,183</td>
</tr>
<tr>
<td>Loans &amp; Advances</td>
<td>169,408</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12,158,136</td>
<td>20,732,116</td>
</tr>
<tr>
<td>Other Liabilities</td>
<td>1,062,907</td>
<td>10,437,334</td>
</tr>
<tr>
<td>Creditors for supplies</td>
<td></td>
<td>347,073</td>
</tr>
<tr>
<td>Net Current Assets</td>
<td>1,062,907</td>
<td>10,784,407</td>
</tr>
<tr>
<td></td>
<td>11,095,229</td>
<td>9,947,709</td>
</tr>
<tr>
<td></td>
<td><strong>47,421,185</strong></td>
<td><strong>37,456,581</strong></td>
</tr>
</tbody>
</table>
### Income & Expenditure Account for the year ended 31.03.2016

<table>
<thead>
<tr>
<th>Particulars</th>
<th>31.03.2016</th>
<th>31.03.2015</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Rs.</td>
<td>Rs.</td>
</tr>
<tr>
<td><strong>INCOME</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Contributions Received</td>
<td>3,503,974</td>
<td>5,623,870</td>
</tr>
<tr>
<td>Donations Received</td>
<td>667,000</td>
<td>1,500,000</td>
</tr>
<tr>
<td>Grant Received</td>
<td>9,471,779</td>
<td></td>
</tr>
<tr>
<td>Other Receipt</td>
<td>608,603</td>
<td>529,799</td>
</tr>
<tr>
<td><strong>Total Income</strong></td>
<td>14,251,356</td>
<td>7,653,669</td>
</tr>
<tr>
<td><strong>EXPENDITURE</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating expenses</td>
<td>1,291,796</td>
<td>30,005</td>
</tr>
<tr>
<td>Employee expenses</td>
<td>5,303,598</td>
<td>3,547,406</td>
</tr>
<tr>
<td>Administrative expenses</td>
<td>2,780,266</td>
<td>1,665,729</td>
</tr>
<tr>
<td>Depreciation</td>
<td>1,566,878</td>
<td>463,245</td>
</tr>
<tr>
<td><strong>Total Expenditure</strong></td>
<td>10,942,538</td>
<td>5,706,385</td>
</tr>
<tr>
<td><strong>Excess of income over expenditure</strong></td>
<td>3,308,818</td>
<td>1,947,284</td>
</tr>
</tbody>
</table>

### Accounting Policies

i) The financial statements are prepared under the historical cost convention on accrual basis of accounting.

ii) The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of revenues and expenses during the period reported.

iii) The income from Digitization, Documentation, Reprographics, Reference Services and Training is accounted on accrual basis.
Donations are accounted on receipt basis. Interest is accounted on accrual basis.

Project work in progress (WIP) has been recognized on percentage of completion basis.

iv) The Fixed Assets other than the Books owned by the Library are accounted at cost and depreciated over the useful life of the asset.

The books & periodicals purchased for the collection are recorded at cost and not depreciated.

The books and periodicals received as donation are valued at fixed prices depending on the age of the book or periodical. These rates have been approved by the managing committee after considering the practices followed by similar organizations. These assets are not depreciated.

vi) Depreciation on fixed assets is provided on written down value method at rates arrived at based on the useful life of the asset.

Depreciation in respect of additions made during the year and put to use for less than six months has been charged at 50% of the original rate for the block.

vi) Investments in Mutual Funds being short term in nature are recorded at cost.

vii) Foreign currency transactions are recorded at the rates prevailing on the date of transaction.

Notes

Books Collection

a. Roja Muthiah Research Library Trust (RMRLT) has a large collection of books some of which date back to the 19th century, which are partly owned by the Trust and partly by the University of Chicago (UoC).

b. The books owned by RMRLT were received as donations from various sources during the past several years. These books were not represented in the books of account earlier and it was decided by the committee of management to bring these books into the accounts. Subsequently, a formula was arrived by the management, based on practices followed by similar organizations and the books received as donations have been capitalized during the year.

c. As per an MOU entered into between the UoC and RMRLT, the fourth transfer of ownership covers some of the items held by the University of Chicago Library and RMRL and duplicate issues of periodicals. There are 237 books and 14,410 issues of periodicals in this transfer. The approximate average value for books at Rs. 153 or $2.84 per volume and for periodical issues at Rs. 162 or $3 per issue yields a total value of Rs. 23,79,300 or $44,061 for this transfer.

d. RMRLT also has a collection of books and periodicals on Microfilm which were made using their own resources. These books and periodicals are owned by other organizations and only the microfilms are held by RMRLT. The value of this collection has not been reflected in the accounts.